**Generic Publication policy**

Version 1.0, October 2022

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* This Publication policy was developed as part of the [International COVID-19 Data alliance (ICODA) initiative](https://icoda-research.org/), which supported research projects that addressed major research questions relating to COVID-19. For more information on the ICODA projects please see our [website](https://icoda-research.org/research/driver-projects/).
* ICODA as an initiative adhered to the [5-safes principles](https://ukdataservice.ac.uk/help/secure-lab/what-is-the-five-safes-framework/)
* This process is **free to use and amend** as needed by your organisation, we just request you attribute us…

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* This policy offered on an as-is basis without any representation or endorsement made and without warranty of any kind.

**Customising this Policy**  
  
Throughout the policy document, we have highlighted areas which will need amending for your specific project.

Typical areas that you will need to customise:

* Your Organisation name
* The Work Area your research project will be performed in and the Provider of that Work Area
* Your Expert Groups and Committees
* Your contact details, e.g. Email addresses

**Publication policy**

**Scope**

This policy applies to all journal publication submissions, including publicly viewable pre-prints, containing results that were generated using data accessed through the [ORGANISATION] [WORK AREA] or funded by [ORGANISATION]

**Guiding principles**

* Transparency is a key principle for [ORGANISATION].
* [ORGANISATION] receives funding from philanthropic organisations and we therefore act for the public good.
* Publication in peer-reviewed journals improves the dissemination of analysis results and helps to ensure the findings have a beneficial impact on global health.
* By being open we can share more and learn more quickly from each others’ research.
* The public voice is at the heart of all we do – non-researchers must be able to access the outputs of research that has been generated using data accessed with [ORGANISATION] support.
* Publications should be open access i.e. anyone with an internet connection can access the output of research – be it a journal article, algorithm or methodology, as well as reports, case studies and blog posts – without the need to pay for access via a subscription or other mechanism.

**Policy**

[ORGANISATION] follows these policies:

* Expect authors to maximise the opportunities to make their results available for free.
* Expect authors publishing the outputs of work using data accessed through the [ORGANISATION] [WORK AREA] to select publishing routes that ensure the work is available immediately on publication in its final published form, without a paywall or embargo period.
* Encourage – and where an open access fee is paid, require – authors and publishers to licence research papers using the Creative Commons Attribution licence (Type CC-BY[[1]](#footnote-1)) so they may be freely copied and re-used (for example, for text and data-mining purposes or creating a translation), provided that such uses are fully attributed.
* Encourage authors to ensure that outputs published in a peer-reviewed journal are made available through [PubMed Central](https://www.ncbi.nlm.nih.gov/pmc/) (PMC) and [Europe PMC](http://europepmc.org/) as soon as possible and in any event no later than six months after the journal publisher’s official date of final publication.
* Expect data outputs, such as algorithms/software, to be uploaded to the [RELEVANT] GitHub repository (<https://github.com/>[ ]) and made available via an open permissive licence (such as Apache Licence 2.0, MIT, MPL or BSD).
* Require a copy of any paper within the scope of this policy to be submitted to [ORGANISATION] after publication, to allow monitoring and wider dissemination of research conducted using the [ORGANISATION] [WORK AREA].

The lead author of research conducted using the [ORGANISATION] [WORK AREA] can potentially use the Open Access publishing service, [Chronos](https://chronos.gatesfoundation.org/). This helps researchers identify Open Access journals and pays the costs associated with Open Access publications.

**Authorship of publications**

We encourage authors to reflect and acknowledge the various contributions of each person involved in the work using CASRAI’s [Contributor Roles Taxonomy (CRediT)](https://casrai.org/credit/) system. Special care should be taken to include investigators located at institutions in LMICs that were involved in the original study implementation.

**Acknowledgements**

Any publications falling within this policy must also meet the requirements of the [ORGANISATION] attribution and acknowledgements policy which can be found on the [ORGANISATION WEBSITE LINK].

*We are keen to support publication and communication around outputs. Please contact us at [EMAIL] if you need any support or clarification in this regard.*

This policy is based on:

<https://icoda-research.org/wp-content/uploads/2022/10/ICODA-publication-policy-final-March-2022.pdf>

1. https://creativecommons.org/about/cclicenses/ [↑](#footnote-ref-1)